

Report to: Executive Board – 8th July 2002

EXTENSION OF LEASE AGREEMENT – DIDCOT ENTERPRISE CENTRE

<p>Report of: <i>Business Manager, Oxford Building Solutions.</i></p> <p>Report Author: <i>Graham Bourton</i> <i>Tel no. 01865 335434</i> <i>Email: gbourton@oxford.gov.uk</i></p> <p>Lead Member Responsible: <i>Councillor Val Smith</i> <i>Housing Portfolio Member</i></p> <p>Overview and Scrutiny Committee Responsibility: <i>Housing Scrutiny Committee</i></p> <p>Key Decision: <i>No</i></p>	<p>WARDS AFFECTED ALL</p>
<p>SUMMARY AND RECOMMENDATIONS</p> <p>This report recommends that officers be authorised to extend the lease agreement for a Business Unit at the Didcot Enterprise Centre for two further years to enable the SOHA repairs contract to be undertaken effectively.</p> <p>The Executive Board is asked to : -</p> <ol style="list-style-type: none">1. Agree to the extension of the lease for two further years.2. Note that the costs of £12,000 per annum are contained within the tender price of this contract.	

Members will be aware that OBS undertakes a property repairs contract for SOHA (Didcot area), which commenced in 1999 and was for an initial period of 3 years. To effectively execute this contract, it was necessary to establish a work base/store in the Didcot area and Strategy and Resources Committee agreement was obtained at the time to enter into a lease agreement for a Business Unit in the Didcot Enterprise Centre for a period of 3 years.

The SOHA contract has now been extended by 2 further years and it is therefore necessary to extend the lease for this additional period. The costs of £12,000 per annum are contained within the tender price for the contract and therefore no additional finance is required.

THIS REPORT HAS BEEN SEEN AND APPROVED BY:
Councillor Val Smith, the Portfolio Holder.